

## Project Health & Safety Plan

Your Name/Company			
Client Name & Address			
What is the job?			
Is there anything the client has made you aware of?			
Key Dates:	Start	Finish	Other
Where are your toilet, washing & rest facilities?			
<b>WORKING TOGETHER</b>			
Who else is on site & their contact details			
If more than one contractor who will be principal Contractor?			
How will you keep everyone on site updated during the job?			
<b>WHAT ARE THE MAIN DANGERS ON SITE?</b>			
		<b>Hazard is present</b>	<b>What Controls do you have?</b>
<b>Falls from Height</b> <ul style="list-style-type: none"> <li>• Make sure ladders are in good condition, at the correct angle &amp; secured</li> <li>• Prevent people &amp; materials falling from roofs, gable ends, working platforms &amp; other open edges using guardrails, midrails &amp; toeboards</li> </ul>			
<b>Collapse of Excavations</b> <ul style="list-style-type: none"> <li>• Shore excavations; either cover or barrier excavations to stop people and plant falling in</li> </ul>			
<b>Collapse of Structures</b> <ul style="list-style-type: none"> <li>• Support structures (such as walls, beams, chimney breasts and roofs) with props; ensure props are installed by a competent person</li> </ul>			
<b>Exposure to building dusts</b> <ul style="list-style-type: none"> <li>• Prevent dust by using wet cutting and vacuum extraction on tools; use a vacuum cleaner rather than sweeping; use a suitable, well-fitting mask</li> </ul>			
<b>Exposure to Asbestos</b> <ul style="list-style-type: none"> <li>• If you suspect that asbestos might be present, don't start work until a demolition/refurbishment survey has been carried out</li> <li>• Make sure everyone on the site is aware of the results</li> </ul>			
<b>Activities or workers requiring supervision</b> <ul style="list-style-type: none"> <li>• Who will be supervising</li> </ul>			
<b>Electricity</b> <ul style="list-style-type: none"> <li>• Turn electricity supply and other services off before drilling into walls</li> <li>• Do not use excavators or power tools near suspected buried services</li> </ul>			

<b>Risks to members of the public, the client and others</b> <ul style="list-style-type: none"> <li>• Keep the site secure to prevent unauthorised access; net scaffolds, use rubbish chutes</li> </ul>		
<b>Other dangers on site</b>		

Date;

Name;

Signature;

**Attach any relevant risk assessments, drawings, training records etc.**